

Application Form to Wheel Electricity in the Municipal Electricity Reticulation Network

Municipality Logo

Application Form for Third Party Electricity Wheeling in the Municipal Electricity Reticulation Network

XX Local Municipality

Version: 21 July 2023

Date of application:

Y	Y	Y	Y	M	M	D		D
---	---	---	---	---	---	---	--	---

1. Who needs to fill in this application form?

This form should be filled in by the IPP, trader (if applicable) and off taker/customer of the municipality whose name the property is registered under and whose name the electricity account is in (i.e., Municipal Account Holder), who intends on engaging in a third-party wheeling transaction.

This form must then be submitted by the off taker/customer.

Electricity wheeling refers to the delivery of electrical energy over the Transmission and Distribution Network from generators to customers. Third-party wheeling is a financial transaction where through a bi-lateral/multi-lateral transaction, a generator sells their generated electrical energy to another party, using the existing distribution or transmission infrastructure of a Licensee.

When third-party wheeling takes place to a municipal customer (referred to as the off taker in this instance), a Power Purchase Agreement (PPA) is signed between the generator or trader and the customer.

2. Application Conditions

- Complete this application form.
- Email completed form and additional required documents (see section 7: Documents to attach) to your relevant municipal office (email@xxx)
- The municipality will either approve or reject your application providing reasons.
- If approved, you will need to sign an amended supply agreement and Use of Systems Agreement (UoSA) with the municipality.
- The municipality may perform a site investigation of the customer's municipality metering installation.
- If the municipal meter is not a 4-quadrant smart meter, the municipality will install a 4 quadrant smart municipal meter at the customer's cost.
- Third-party wheeling can then commence as per the start date specified in the Power Purchase Agreement (PPA).

3. Municipal Customer Information

Contact person information

Contact Person Name and Surname:

Contact Person Phone Numbers: (in international format)

Tel:
+27 11 123 4567

Cell:
+27 83 123 4567

Contact Person Email Address:											
Company information											
Company Name:	Company that owns the property and whose name the account is in										
Company Registration number:											
Company Physical Address:											
Company Postal Address:											
Site information											
Name of site to wheel to:											
Address of site to wheel to:											
Municipal Account Number:											
Existing Tariff:	e.g. Tariff E										
Supply voltage (kV):	e.g. 11kV										
Notified Maximum Demand (MVA) of Customer:											
Average Annual Electricity Consumption (MWh) of Customer:											
Estimated Future Consumption (MWh) of Customer for next year:											
Site / Property Erf / farm / portion No (as per municipal account):											
Site GPS coordinates	Latitude (dd mm ss) <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td>S</td><td></td><td></td><td>°</td><td></td><td></td><td>'</td><td></td><td></td><td>''</td> </tr> </table>	S			°			'			''
S			°			'			''		

	Longitude (dd mm ss)	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 12.5%;">E</td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;">°</td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;">'</td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;">''</td> </tr> </table>	E			°			'			''
E			°			'			''			

4. Generator Information

If you intend wheeling from more than 1 site (i.e. an aggregation of multiple sites), please attach a schedule to this application for of each property with their address, municipal account number, tariff, supply voltage (kV) etc [i.e. all information requested about the site as per the below].

If you are purchasing electricity from a pool of power from a Trader and do not know the source of the generation, please tick this box and move on to section 5.

Contact person information		
Generator Contact Person Name and Surname:		
Generator Contact Person Phone Numbers: (in international format)	Tel: +27 11 123 4567	Cell: +27 83 123 4567
Generator Contact Person Email Address:		
Company information		
Company Name:	Company that owns the generating plant	
Company Registration Number:		
Company Physical Address:		
Company Postal Address:		
Site information		
Name of the Generating site:		
Address of the Generating site:		
Source of Electricity Generation:	Solar PV, Wind, Biogas, Biofuel, etc	

Is the Generator point of connection with a municipality or Eskom? (Tick appropriate box)	<input type="checkbox"/> Eskom point <input type="checkbox"/> Municipal point If municipal, which municipality? _____											
Eskom or Municipal Account Number:												
Existing Tariff:	e.g. Megaflex Gen											
Supply voltage (kV):	e.g. 66 kV											
Maximum Export Capacity of generating site (MW):												
Average Annual Electricity Generated (MWh):												
Site / Property Erf / farm / portion No(as per municipal account):												
Site GPS coordinates	Latitude (dd mm ss)	<table border="1"> <tr> <td>S</td><td></td><td></td><td>°</td><td></td><td></td><td>'</td><td></td><td></td><td>''</td> </tr> </table>	S			°			'			''
S			°			'			''			
	Longitude (dd mm ss)	<table border="1"> <tr> <td>E</td><td></td><td></td><td>°</td><td></td><td></td><td>'</td><td></td><td></td><td>''</td> </tr> </table>	E			°			'			''
E			°			'			''			

5. Energy Trader Information (if applicable)

Please complete this section if an energy trader is involved in the wheeling transaction.

Contact person information		
Trader Contact Person Name and Surname:		
Trader Contact Person Phone Numbers: (in international format)	Tel: +27 11 123 4567	Cell: +27 83 123 4567
Trader Contact Person Email Address:		
Company information		
Company Name:		

Company Registration number:	
Company Physical Address:	
Company Postal Address:	
NERSA trading licence number:	

6. Wheeling Transaction Details

Please attach signed/draft PPA and/or letter of intent (see section 7: Documents to attach)

Wheeling scenario (Tick relevant option):	Eskom-connected generator wheeling to a Municipal Customer. In this scenario the Generator is located outside the Municipal boundaries whilst the Customer is located within the Municipal boundaries.	
	Municipal-connected generator wheeling to a Municipal Customer. In this scenario both the Generator and the Customer are located within the Municipal boundaries.	
	Municipal-connected generator wheeling to Eskom-connected Customer or a Municipal Customer in another municipality. In this scenario the Generator is located inside the Municipal boundaries whilst the Customer is located outside the Municipal boundaries.	
	Municipal Customer purchasing electricity from a Trader. The Trader may be sourcing power from one or more generators that can be Eskom/municipality connected, and anywhere in the country/region.	
	Other:	
Electricity wheeling project Description:	Provide details of the wheeling project to give assessors a picture of the generator, the customer, and electricity wheeling transaction. E.g. A ground mounted solar PV plant of 15MW located in xx is constructed and the generated electricity is wheeled to an industrial facility located in Municipality.	
Estimated Wheeling Start Date:		
Estimated Wheeling End Date:		

Contract Capacity:
 Agreed quantum(MWh)
 or percentage of total
 generation (%) to be
 wheeled to customer:

7. Documents to attach

Please attached the below documents to this application form:

Document	✓
Draft / Signed Power Purchase Agreement (between customer and generator or trader)	
Letter of Intent (between customer and generator or trader)	
ID of company owner or director (i.e the off taker)	
Company Letter of Authority and Board Resolution for signatory	
ID of signatory if not the company owner or director	
Copy of Energy Trader's NERSA trading licence (if applicable)	
List of multiple customer sites where electricity will be wheeled to, with addresses, tariffs, supply voltage etc. (if applicable)	
List of multiple generation sites where electricity will be wheeled from, with addresses, tariffs, supply voltage etc. (if applicable)	
Connection and UoS agreement with Eskom (when applicable)	

8. Declaration

I request the Municipality to proceed with a preliminary review of this application to wheel electricity in the electricity reticulation network of the Municipality and I agree to pay the cost associated with completing this review, including costs to cover any studies necessary for such assessment.

I further consent to the Municipality providing this information to the National Electricity Regulator of SA (NERSA) and other Distributors as required.

I declare that the generator and other role-players comply with the regulatory requirements and standards applicable, and I acknowledge the conditions and processes outlines in the *HOW TO GUIDE FOR MUNICIPALITIES TO ESTABLISH AND RUN THE THIRD-PARTY WHEELING PROCESS* document.

Municipal Account Holder/Representative signature:

_____	_____	_____
Name	Date	Signature

Generator / Trader signature:

_____	_____	_____
Name	Date	Signature

Municipality signature:

_____	_____	_____
Name	Date	Signature