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## CIRCULAR 23 /2022

**FROM : CHIEF EXECUTIVE OFFICER**  
**TO : EXECUTIVE MAYORS / MAYORS / SPEAKERS**  
**CC : CITY / MUNICIPAL MANAGERS**  
**DATE : 28 JULY 2022**

### **NOTIFICATION OF THE SALGA WOMEN'S COMMISSION NATIONAL ELECTIVE CONFERENCE**

SALGA hereby takes pleasure in advising you that the SALGA Women's Commission (SWC) National Elective Conference will be convened as follows:

**Date: 24 – 26 August 2022**

**Venue: Gauteng Province. Details of the venue will follow.**

The SWC is a mechanism to institutionalise advocacy processes as the voice of women in local government and to ensure progress at a local level as well as supporting the national, regional and global goals of women empowerment and gender equality and equity.

Under the theme, "Consolidating the Role of Local Government in Rebuilding Local Communities to Meet their Social, Economic and Material Needs," the objectives of the National Conference are to:

- Elect the National Chairperson of the SWC
- Discuss the Terms of Reference on the functions and operations of the SWC and the Multi Party Women's Caucus.
- Induct the Commissioners on the roles and responsibilities on the SALGA Women's Commission
- Develop a Programme of Action for the SWC during the current term of office
- Discuss pertinent topics pertaining to women empowerment and gender equality.
- Give awards for women leadership excellence in local government.

The invitation is extended to the municipal delegates as follows:

- SWC Provincial Chairpersons

Tel: 012 369 8000 | Fax: 012 369 8001

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- Metro and District SALGA Women's Commissioners
- Chairpersons of the Multi Party Women Caucus / or one female Councilor where they are not yet established.
- Female Mayors, Speakers, Chief Whips and Members of the Mayoral Committee responsible for Special Programmes in districts and Metros
- Female Senior Managers, Municipal Managers and Section 57 Managers in districts and metros
- Special Programme Managers, Coordinators and Officers (one representative per district/metro)

Please note that only municipalities in good standing will be eligible to vote in line with the SALGA Constitution. Municipalities are to bear the cost of travelling and accommodation for their respective representatives, and SALGA will transport and accommodate the District/Metro and the Provincial SWC Chairpersons.

**Registration is a requirement for attendance and will be open on the SALGA website from 05 August 2022.**

For further enquiries please do not hesitate to contact Nozibele Makanda at 082 492 3725 [nmakanda@salga.org.za](mailto:nmakanda@salga.org.za) or Mandu Mallane at 083 629 6277 [mmallane@salga.org.za](mailto:mmallane@salga.org.za)

On behalf of the collective leadership of SALGA, we look forward to welcoming delegates to the SALGA Women's Commission National Elective Conference.

Yours faithfully



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**LANCE JOEL**  
**ACTING CHIEF EXECUTIVE OFFICER**

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