

Second INVITATION TO APPLY FOR SUPPORT: Municipal Small-Scale Embedded Generation (SSEG) program development

BACKGROUND:

Changes taking place in the electricity sector such as the introduction of SSEGs bring a range of challenges to distributors, including technical, financial and staff capacity issues. The **South African-German Energy Programme (SAGEN)** in cooperation with the **Department of Energy (DOE)** and the **South African Local Government Association (SALGA)** is providing technical support to municipalities wishing to develop processes to accommodate SSEG in a safe and financially secure manner. **Sustainable Energy Africa NPC (SEA)** is the main implementing partner with support from the **CSIR** and others.

After the first successful invitation to participate in 2018, a second round of support is now available for approx. 25 municipalities to help establish or improve their SSEG processes, although **preference will be given to municipalities that have not received support before and do not have SSEG processes in place.** Support will be provided through training for staff (5 days), technical expert input and other on- and off-site support.

Support areas include the following:

- Develop necessary forms and documentation (Applications forms, 'Requirements' documents etc)
- SSEG Tariff setting
- Metering
- By-law amendment to accommodate SSEG
- Grid Impact study guidelines
- Training on assessing applications (NRS097-2-3; NRS097-2-1; etc)
- System commissioning training
- Record keeping
- Information for the public

Note that the support **excludes paying for the installation of any SSEG equipment.**

To request support please fill in the application form on the next page.

CONDITIONS FOR SUPPORT

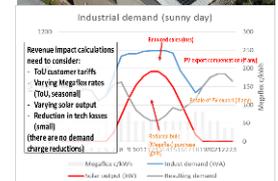
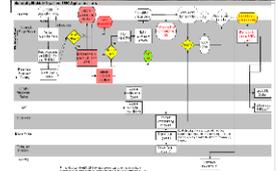
Municipalities applying for support must be prepared to assign responsible staff members and commit to the complete support process ending in a working SSEG system: i.e. an ability to process, approve, and commission SSEG systems. To be considered, all applications must be signed by the Municipal Manager or Head of Electricity Department (or equivalent) and must designate at least one responsible contact person.

TO APPLY: Fill in the application form below and submit to Hlengiwe Radebe (SEA) hlengiwe@sustainable.org.za. Queries can be submitted to the same email or call Hlengiwe at 021 702-3622.

Submission deadline: **Friday 15th November 2019**

(Because of limited resources, it is possible that not all applications can be supported. You will be notified accordingly.)

About SAGEN: The South African - German Energy Programme (SAGEN) is part of the bilateral cooperation between South Africa and Germany. SAGEN is funded by the German Government and implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) in cooperation with the Department of Energy (DOE), Eskom and the South African Local Government Association (SALGA). For additional information please visit www.sagen.org.za.



In cooperation with:

SUPPORT APPLICATION FORM:

MUNICIPAL SSEG PROGRAMME DEVELOPMENT SUPPORT

Municipality name:

For information – the support includes the following activities:

1. **Initial support visit:** visit by support staff to the municipality to provide input and plan programme
2. **Staff training:** Attendance by between 2 and 4 municipal officials at 5-day SSEG training
3. **Tariff training:** Attendance by tariff staff at revenue impact and tariff training
4. **Additional support:** other support will be provided as needed

For information – the support covers the following areas:

1. SSEG Policy development
 - a. Develop necessary forms and documentation (Requirements for SSEG; Application form; Commissioning form; Supplemental SSEG contract; etc)
2. Process Flow for an SSEG application, and Control Document
3. SSEG Tariff setting
4. Metering
5. By-law amendment to accommodate SSEG
6. Grid Impact study guidelines
7. Training on assessing an application (NRS097-2-3; NRS097-2-1; etc)
8. System commissioning training
9. Record keeping and IT
10. Information for the public

Please provide information in the space below on:

(1) the municipality's experience with SSEG to date (if any)

(2) why you are requesting the support

In cooperation with:

Declaration:

1. I confirm that the municipality aims to establish an SSEG application and approval system with this support, and that the system should be tested by processing at least two applications as a part of this support.
2. I agree to commit the necessary staff to participate in the process to develop a functioning SSEG application processing system, and to test the system.
3. I agree that relevant staff will participate in one of the the 5-day trainings -
(provisional dates: First training: 17-21 Feb 2020; Second training: 2-6 March 2020)
4. I have designated a key responsible staff member as detailed below.

Signed by Municipal Manager **or** Head of Electricity (or equivalent):

Sign: _____

Name: Designation:

Responsible staff member details (provide at least one, preferably two):

Name 1: Designation 1:

Email 1: Tel 1:

Name 2: Designation 2:

Email 2: Tel 2:

SUBMISSION OF FORMS: Completed forms should be submitted to Hlengiwe Radebe hlengiwe@sustainable.org.za by **Friday 15th November 2019**. Any queries can be submitted to the same email address.

(Because of limited resources it is possible that not all applications can be supported)

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