

CIRCULAR 24 / 2018

FROM : CHIEF EXECUTIVE OFFICER

TO : ALL EXECUTIVE MAYORS / MAYORS
ALL MUNICIPAL/ CITY MANAGERS

DATE : 19 JULY 2018

NOTIFICATION OF THE SALGA WOMEN'S COMMISSION NATIONAL LEKGOTLA

Notice is hereby given for the SALGA Women's Commission (SWC) National Lekgotla to be convened as follows:

DATE : 13 – 15 August 2018
TIME : 09h00 – 17h00
VENUE : East London International Convention Centre, Eastern Cape Province

The focus of the Lekgotla will include:

- a) Role clarification of women structures operating in local government
- b) Terms of Reference for the SWC and the Multi Party Women's Caucus in municipalities
- c) To reflect on the gaps, opportunities and challenges by reviewing the past efforts and the current status of women in local government
- d) Knowledge sharing and exchange of best practice strategies and programmes in local government
- e) Development and adoption of the Programme of Action for the current term of office

The invitation is extended to municipal delegates, notably, the Chairperson's of the Multi Party Women Caucus including female Mayors, Speakers, Chief Whips and Municipal Managers. Municipalities are to bear the cost of travelling and accommodation for their respective representatives.

Registration of attendance will be open from **20 July 2018** on the SALGA Website, www.salga.org.za.

Registration Fee:

R2 500.00 per municipality female representative

Accreditation date : Sunday, 12 August 2018 (from 14:00 – 20:00)

General enquiries : Mandu Mallane, 012 369 8000; mmallane@salga.org.za

Registration : Thobile Mvula; tmvula@salga.org.za and
: Thembalihle Ntake; tntake@salga.org.za

Finance : Pamela Ncube; pncube@salga.org.za

Please note that no manual forms for registration will be circulated or accepted. A dedicated team will make further follow-ups and provide assistance on the online registration system.

The programme and other documentation pertaining to the summit shall be posted on the SALGA Website closer to the National Lekgotla.

On behalf of the SALGA leadership, we look forward to welcoming delegates to SALGA Women's Commission National Lekgotla.

Yours Sincerely,



XOLILE GEORGE
CHIEF EXECUTIVE OFFICER