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CIRCULAR 14 / 2024

FROM : LANCE JOEL
ACTING CHIEF EXECUTIVE OFFICER

TO : EXECUTIVE MAYORS/MAYORS
:
COUNCIL SPEAKERS

CC : MUNICIPAL MANAGERS

DATE : 27 JUNE 2024

VENUE CONFIRMATION AND REGISTRATION LOGISTICS FOR THE JOINT SITTING OF THE COUNCIL OF MAYORS AND COUNCIL OF SPEAKERS: 10 – 12 JULY 2024

In accordance with the formal notification of the Joint Sitting of the Council of Mayors and Council of Speakers, Circular 08/2024 dated 04 June 2024, kindly note that the venue for the meeting will be **Jack Botes Hall, 14 Bodenstein Street, Cnr. Bodenstein and Church Street, Polokwane Central from 10 – 12 July 2024.**

Registration for the Joint Sitting of Council of Mayors and Council of Speakers is open for all Mayors and Speakers and the registration portal can be found on the SALGA website, www.salga.org.za or on the link below:

<https://www.online-rsvp.co.za/SALGA/2024/CouncilOfMayorsAndSpeakers/Register.aspx>

1. Accreditation will take place on **10 July 2024 (15:00 to 20:00)** and will continue on **11 July 2024 (07:00 - 08:00)** at the **Jack Botes Hall**.
2. For security reasons and risk mitigation, accreditation should be done in person and **NO PERSON** will be allowed to collect accreditation on behalf of a delegate. A register will be kept at the accreditation area for collection of accreditation badges. Only delegates can append their signatures on the register.
3. Due to the categorization of the event and the profiles of invited guests, Municipalities are requested to note and notify the protectors and drivers that they will **NOT** be accredited nor allowed in the immediate vicinity of the meeting venue and the dining areas. Municipalities are therefore requested to separately plan and cater for their protectors and drivers for the duration of the proceedings from **10 – 12 July 2024.**

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Municipalities' attention is also drawn to the SALGA Constitutional provision (article 8.9) that "*In the event of the non-payment of the prescribed membership fees and/or levies by a member, the National Executive Committee reserves the right to determine the extent of a member's participation in SALGA governance structures*". Membership fees and levies as determined are due and payable by members on 1 April but before 31 July and shall be payable to SALGA at its national office. The requirement is therefore that for members to be classified as members in good standing, **all fees and levies up to the 2023/24 financial year should have been paid.**

Based on past experience, a standing decision of the SALGA National Executive Committee, which is in line with the SALGA Constitution, is that municipalities whose membership are not in good standing will **NOT** be allowed to attend the Combined Sitting of the Council of Mayors and Council of Speakers until payment for levies have been made.

The National Executive Committee of SALGA looks forward to welcoming you at the Joint Sitting of the Council of Mayors and Council of Speakers.

Yours faithfully



LANCE JOEL
CHIEF EXECUTIVE OFFICER (ACTING)