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## CIRCULAR 39 / 2022

**FROM:** LANCE JOEL  
ACTING CHIEF EXECUTIVE OFFICER

**TO:** EXECUTIVE MAYORS  
MAYORS  
SPEAKERS OF MUNICIPAL COUNCILS  
CHIEF WHIPS  
CITY/MUNICIPAL MANAGERS

**CC:** MUNICIPAL SKILLS DEVELOPMENT FACILITATORS  
SALGA PROVINCIAL DIRECTORS OF OPERATIONS

**DATE:** 9 NOVEMBER 2022

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**RE: FORMAL CALL FOR APPLICATIONS FROM DESIGNATED MUNICIPAL DELEGATES TO ENROLL FOR THE LEADERSHIP IN MUNICIPAL GOVERNANCE (LMG) PROGRAMME OFFERED BY THE WITS SCHOOL OF GOVERNANCE (WSG) IN PARTNERSHIP WITH SALGA**

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### 1. PURPOSE

The purpose of this circular is to:

- 1.1. Formally communicate the first intake of the designated participants into *the Leadership in Municipal Governance Programme*.
- 1.2. Request each municipality to consider and identify participants for enrolment into this programme subject to specified criteria.
- 1.3. Further request that upon their identification, the designated participants must individually submit applications via the designated link created by the **WITS School of Governance**, as contained in the body of this circular.

### 2. BACKGROUND CONTEXT

SALGA has an established history and implementation footprint in support of municipal capacity building. It has done this across the various dimensions of individual, institutional, as well as sectoral capacity building. This is a very dynamic and evolving area of SALGA's work which continuously gets reviewed to respond to the fast changing and complex environment of municipal governance and service delivery. This is particularly so given that the current reality of local government is that of a system which is under severe strain and on a downward performance trajectory.

As capacity building is inherently a multi-dimensional series of continuous undertakings involving SALGA working together with a range of stakeholders such as Higher Education Institutions, Research Institutions, Professional Bodies to name but a few, the *Leadership in Municipal Governance Programme* as a learning and development intervention should be seen against this particular context.

Arising out of a formal relationship between **SALGA and WSG** established in 2017, various capacity building programmes have since been developed and implemented for the benefit of municipalities.

### 3. INFORMATION ABOUT THE PROGRAMME

The Wits School of Governance and the South African Local Government Association have partnered to offer a programme on *Leadership in Municipal Governance* as part of the objective of building capacity and improving good governance in the municipal sector.

#### 3.1 PROGRAMME OBJECTIVES

- Enhance the vision establishment, strategic foresight and oversight engagement, capabilities of local development and municipal structures and entities.
- Advance the professional capabilities of public leaders as they build their value as political representatives and members of executive structures within municipalities.

#### 3.2 PROGRAMME TARGET AUDIENCE

Municipal Political and Administrative Leadership, preferably pitched at the levels of executive mayors, mayors, members of mayoral committees, oversight committees and senior administrative leadership in municipalities.

#### 3.3 PROGRAMME OUTCOMES

Upon successful completion of the programme, participants should be able to:

- Establish and articulate future-oriented perspectives, plans, policies and strategies in the context of markets, the economy, and state intervention.
- Appreciate the parameters for governance action and the manner in which leadership is best exercised within specific local government contexts.
- Collate information on local developments and analyse and interpret such information to make judgements.
- Use appropriate and contextually relevant oversight strategies and tools to monitor and evaluate the implementation of plans and programmes.

#### 3.4 PROGRAMME ENROLMENT REQUIREMENTS

Grade 12 + minimum 10 years' experience in leadership role or certificate at NQF 6.

#### 3.5. HIGH LEVEL PROGRAMME CONTENT

##### Module 1: SELF MASTERY

This module equips participants to better manage oneself to apply the leadership principles analysed through the course

##### Module 2: GOVERNANCE AND OVERSIGHT

This module provides participants with the ability to use appropriate and contextually relevant oversight strategies and tools to monitor and evaluate the implementation of municipal plans and programmes.

##### Module 3: POLICY, STRATEGY AND PLANNING

This module provides an exploration of future-oriented policies, plans strategies and practices. It incorporates an analysis of approaches that optimally establish a balance between current and future needs.

#### Module 4: LOCAL ECONOMICS AND FINANCE

This module provides learners with the ability to collate economic and finance information on local developments and analyse and interpret the information to make judgements on local economic and finance strategies.

#### Module 5: LEADERSHIP AND PUBLIC VALUE

This module provides an assessment of leadership practices that facilitate the achievement of public value and specific results in complex local governance contexts, incorporating an analysis of leadership practices that enhance institutional performance. The module provides learners with the knowledge, skills and applied competence for the exercise of political leadership and assists in establishing the parameters for ethical leadership action at the local level.

### 3.6 MODE OF DELIVERY

The programme will be delivered face to face at the Wits School of Governance, Parktown, Johannesburg. Travel and accommodation will be at the cost of the municipality.

**Programme Length:** 5 modules delivered over 5 weeks. You will be expected to attend a Face-to-Face class for 3 days a week, once a month, over a period of 5 months

### 3.7 ASSESSMENT METHOD

Attendance and participation at lecture sessions and in learning group work. **Minimum 80% attendance**

- Completion of all assignments and coursework for each of the modules.
- Achievement of an average mark of at least 50% for all modules and the Integrated Project.

#### Assessment

Syndicate project 25%

Examination/exam equivalent 75%

### 3.8 ACCREDITATION

This course is accredited with 24 Continuous Professional Development (CPD) points with the SA Board for People Practices (SABPP).

### 3.9 DISCLAIMER ABOUT THE PROGRAMME

- This short course does not carry credit towards a qualification on the HEQSF. As per the Council for Higher Education (CHE), a short course that does not carry credit towards a qualification on the HEQSF cannot be assigned & allocated NQF levels & credits.
- Short courses are short learning programmes offered by higher education institutions outside their formal structured undergraduate and postgraduate programmes and they, therefore, do not lead to qualifications on the Higher Education Qualifications Sub-Framework (HEQSF). They serve a range of social and educational purposes, including improving or refreshing participants' knowledge and skills in a particular field, improving participants' readiness for specific formal higher education programmes, continuing professional development, learning to use technology, personal fulfilment, social development and good citizenship, to mention a few. (<https://www.che.ac.za/sites/default/files/publications/CHE%20Good%20Practice%20Guide%20September%202016%20PDF.pdf>).

### 3.10 APPLICATION SUBMISSIONS

Please submit your applications by *25 November 2022*.

#### CONTACT DETAILS

WEBSITE: <https://www.wits.ac.za/wsg/study-at-wsg/executive-education/>

CONTACT PERSON: Boitumelo Molefe

CONTACT NO.: (011) 717-3103

CONTACT EMAIL: [Boitumelo.Molefe@wits.ac.za](mailto:Boitumelo.Molefe@wits.ac.za) and [shortcourses.wsg@wits.ac.za](mailto:shortcourses.wsg@wits.ac.za)

Your contribution to the success of this initiative is much appreciated.

For further information on the programme, kindly contact *Ms Thobile Mhlongo – Senior Manager: Municipal Learning & Development* on cell: 078 155 4333 or alternately via email on: [tmhlongo@salga.org.za](mailto:tmhlongo@salga.org.za).

Yours sincerely,



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MR. LANCE JOEL  
CHIEF EXECUTIVE OFFICER (ACTING)