

CIRCULAR 13 / 2023

**FROM : RIO NOLUTSHUNGU
CHIEF EXECUTIVE OFFICER (ACTING)**

**TO : EXECUTIVE MAYORS / MAYORS
SPEAKERS, CHIEF WHIPS, POLITICAL HEADS OF CORPORATE
SERVICES PORTFOLIO COMMITTEES
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEMBERS
CITY / MUNICIPAL MANAGERS
CORPORATE SERVICES DIRECTORS/ HUMAN RESOURCES
DIRECTORS AND MANAGERS
ASSURANCE PRACTITIONERS / SPECIALISTS**

**CC: MUNICIPAL SKILLS DEVELOPMENT FACILITATORS
SALGA PROVINCIAL DIRECTORS OF OPERATIONS**

DATE : 13 MARCH 2023

**FORMAL CALL FOR APPLICATIONS FROM DESIGNATED MUNICIPAL DELEGATES TO
ENROL FOR THE ACCREDITED MUNICIPAL GOVERNANCE TRAINING PROGRAMME**

1. PURPOSE OF THE CIRCULAR

The purpose of the circular is to:

- a) Formally communicate the first intake of the designated participants into Accredited Municipal Governance Training Programme
- b) Request each municipality to consider and identify participants for enrolment into this programme subject to specified criteria.

2. PROGRAMME OBJECTIVES

This multi-stream programme has the following learning objectives:

Political Leadership Stream	Administrative Leadership Stream	Assurance Specialist Stream
<ul style="list-style-type: none"> ▪ Understanding legislative and policy prescripts affecting local government. ▪ Exercising good governance principles; ▪ Developing an ethical culture and implementation of ethical principles; ▪ Exercising effective leadership; ▪ Ensuring compliance; consequence management, clean audits, accountability, and implementing effective oversight and management; and ▪ Driving governance agenda to achieve high quality service delivery to South African communities. 	<ul style="list-style-type: none"> ▪ Demonstrate understanding of legislative regulatory framework governing the public sector management and administration environment; ▪ Manage a diverse work force to add value; ▪ Monitor, assess and manage risk; ▪ Apply the principles of ethics to improve organisational culture; and ▪ Facilitate change management to achieve good governance. 	<ul style="list-style-type: none"> ▪ Discuss the selected legislative regulatory framework governing the public sector management and administration environment; ▪ Assess and support the implementation of strategies and strategic programmes and interventions; ▪ Apply principles of risk management to manage and report risk situations; and ▪ Demonstrate an understanding of professional values and ethics.

This LGSETA registered programme is pitched at **National Qualification Framework (NQF) Levels 4 – 6** and articulates into full qualifications. This training programme has adopted a blended learning approach which allows delegates to attend in-contact and/or virtually.

3. TARGET AUDIENCE

The programme is targeting municipal representatives from the following designations in municipalities:

Political Leadership Stream	Administrative Leadership Stream	Assurance Specialist Stream
<ul style="list-style-type: none"> ▪ Political Portfolio Committee members, ▪ Members of Governance, Risk and Audit Committees, ▪ Mayors, Executive Mayors and Executive Committee members, ▪ MPAC members, ▪ Speakers & Chief Whips of Council, ▪ Members of the Mayoral Committee, and ▪ Councillors. 	<ul style="list-style-type: none"> ▪ Municipal Managers, ▪ Section 56 Managers, ▪ Middle level managers of various responsibility areas / directorates / units, ▪ Line / Responsibility managers, ▪ HR Managers, ▪ Directors, ▪ Governance and PMS Champions at managerial level, ▪ IDP Managers, ▪ Monitoring and Evaluation Managers, ▪ Internal Audit managers, and ▪ Risk Managers. 	<ul style="list-style-type: none"> ▪ Internal Audit Officials, ▪ Risk Officers, ▪ Organizational Development Officials, ▪ Designated M&E Officers, ▪ Internal Control Officers, ▪ MPAC Researchers ▪ Chief of Staff (Political Office) ▪ Compliance officers, ▪ Governance Champions.

The programme roll-out will commence on **27 March 2023** and will be implemented in a phased approach starting with the Political Leadership Stream, followed by the Managerial Stream and lastly the Assurance Specialist Stream.

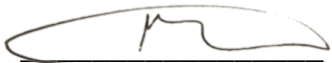
4. ENROLMENT & REGISTRATION PROCESS

Eligible municipal representatives are required to register by completing the attached **RSVP Form** and submit via email governancetraining@salga.org.za by no later than **23 March 2023**.

For any further enquiries relating to this programme, please contact **Mr Collen Rammule - Advisor: Inclusive Governance** at cell: **082 677 8267** or **Mr David Saki – Senior Advisor: Governance & Performance Management** at cell: **081 308 5436** or alternatively via email at the address provided above.

Lastly, we wish to further request Executive Mayors/Mayors and Municipal Managers as primary recipients of this circular to distribute it widely within the political and administrative echelons of the designated or target beneficiary audience within the municipality for constituency reach and adequate uptake in enrolment.

Yours sincerely



RIO NOLUTSHUNGU
CHIEF EXECUTIVE OFFICER (ACTING)